


MONROE COUNTY SHERIFF'S OFFICE

General Order

CHAPTER: 032-J		TITLE: Radio Communications
EFFECTIVE DATE: June 6, 2014	NO. PAGES: 2	REVIEWED/REVISED: November 29, 2022
 Sheriff of Monroe County		

I. PURPOSE: The purpose of this directive is to establish guidelines for all members who utilize the agency radio communications system.

II. DISCUSSION: This directive applies to all Monroe County Sheriff's Office (MCSO) personnel.

III. POLICY AND PROCEDURE

- A. Every member engaged in a field assignment shall have access to radio communications.
- B. Assignment of Radio Numbers: The radio identification numbering system is divided into sectors and/or divisions.
 - 1. A – Alpha (Admin)
 - 2. C – Charlie (Captains)
 - 3. L – Lima (Lieutenants)
 - 4. 11## – District 1 (Municipal Unincorporated)
 - 5. 12## – District 1 (Regional)
 - 6. K### – Lower Keys (Civil, Court Security)
 - 7. 41## – District 4 (Municipal Marathon)
 - 8. 42## – District 4 (Regional)
 - 9. 51## – District 5 (Municipal Unincorporated)
 - 10. 52## – District 5 (Regional)
 - 11. M### – Middle Keys (Civil, Court Security)
 - 12. 61## – District 6 (Islamorada Municipal)
 - 13. 71## – District 7 (Municipal Unincorporated)

- 14. 72## – District 7 (Regional)
- 15. P### – Upper Keys (Civil, Court Security)
- 16. T### – Traffic
- 17. S### – S.I.D.
- 18. Airport # – Airport Deputy
- 19. D### – Delta (Corrections)
- 20. R# – Romeo (Communications Supervisors)

C. Necessary Radio Communications: Members shall inform Communications by radio when:

- 1. Arriving at or leaving the scene of an incident
- 2. Before leaving the patrol car
- 3. Upon making vehicle or pedestrian stops being sure to give:
 - a. Location
 - b. Description
 - c. Registration, make and color of vehicle
 - d. Subject detention (One detained and un-detained)
 - e. When calling in and out of service

D. Whenever an MCSO member wishes to communicate by radio to another law enforcement agency within the jurisdiction of Monroe County, he/she shall notify Communications he/she will temporarily be on a mutual aid channel and to which channel they are switching. For example, once on a mutual aid channel the member shall identify himself/herself as "Monroe County ID # to Key West Police Department on Channel #. (Giving the channel you are on). When completed the member shall return to the main radio channel and once again notify MCSO Communications he/she has returned to the normal operating channel.